

CRANLEIGH CIVIC SOCIETY

CONSTITUTION

1. NAME

The name of the Society shall be “Cranleigh Civic Society” (hereinafter referred to as “the Cranleigh Society”).

2. OBJECTS

1. Campaign to raise awareness of any threats to the Parish of Cranleigh in particular from unsustainable development and to oppose encroachment into our countryside.
2. To encourage the preservation, development and improvement of the features of Cranleigh which contribute positively to the amenity of those who live and work in the community.
3. To pursue these ends by means of meetings, campaigns, exhibitions, lectures, publications, promotion of schemes and by co-operation with other local and national organisations and individuals.

The Society shall have no political or religious activities and shall be non-profit making

3. MEMBERSHIP

Membership shall be open to all persons who are interested in the objects of the Society and are resident, attend school or operate a business in the parish of Cranleigh.

No member shall have the power to vote at any meeting of the Society if their subscription is in arrears at that time. Junior members shall be those aged between 14 and 18 at the time their subscription is due and they shall not be entitled to vote at any meeting of the Society.

The committee reserves the right to decline requests for membership at its discretion.

4. SUBSCRIPTIONS

The annual subscription shall be such reasonable sum as the Society shall determine from time to time and shall be payable on before 1st December each year.

Membership shall lapse if the annual subscription is unpaid three months after it is due.

5. MEETINGS

The meetings of the Society shall be the Annual General Meeting (“AGM”) and any Extraordinary General Meeting (“EGM”).

The AGM of the Society shall be held as soon as practicable after the end of each financial year to receive the Treasurer's report and accounts and to elect Officers and members of the Executive Committee. The Executive Committee shall decide when the AGM of the Society shall be held and shall give at least 14 clear days' written notice to all Members.

Extraordinary general meetings of the Society shall be held either at the request of the Executive Committee or at the written request of twenty-five members of the Society. Twenty-five members personally present shall constitute a quorum for a meeting of the Society.

6. OFFICERS OF THE EXECUTIVE COMMITTEE

The Officers of the Society, who shall be existing Members, shall consist of:

Chairman
Vice Chairman
Secretary
Treasurer

Officers may have more than one role. No one shall normally serve as Chairman or Vice-Chairman for more than three consecutive years, except if proposed unanimously by the Executive Committee.

Officers shall be elected at every Annual General Meeting, following which, further Executive Committee members shall be elected. The Executive Committee may elect a President and Vice-President if it is deemed desirable.

Nominations for all positions shall be made to the Secretary in writing, supported by a seconder, and the consent of the proposed nominee 14 clear days prior to the Annual General Meeting.

The Executive Committee may fill by co-option, from members of the Society, any Officer vacancy occurring during the year for an existing or new role.

7. THE EXECUTIVE COMMITTEE

The Executive Committee shall consist of four officers and not more than five other members. The Executive Committee shall have the power to co-opt further members, who shall attend in a non-voting capacity. The Officers should be elected at the first meeting of the Executive Committee.

The Executive Committee shall meet not less than six times a year at intervals of not more than two months and the Secretary will give all members a minimum of 7 days notice of each meeting. The Quorum shall comprise not less than five of the members of the Executive Committee.

All members of the Executive Committee hold their positions on an honorary basis with no payment for their role as members, but are entitled to claim reasonable expenses, the budget for which should be agreed beforehand.

8. DECLARATION OF INTEREST

It shall be the duty of every member of the Executive Committee (or any sub-committee) to declare any direct financial or other interest known or likely to be of interest to the Society at the beginning of every meeting.

9. ALTERATIONS TO THE CONSTITUTION

This Constitution may be amended by the Executive Committee and the alteration to be put to a vote of all members present at an Annual General Meeting or Extraordinary General Meeting provided that 14 days notice of the proposed amendment is given to all members.

10. WINDING UP

The Society may be dissolved at an Annual General Meeting or Extraordinary General Meeting of the Society by a two thirds majority of the members present at such a meeting voting for the winding up. 14 days clear notice of such intention must be given to all members prior to the Meeting. If the decision to wind up the Society is made, the Executive Committee shall have the power to dispose of any assets held by the Society for the benefit of the Parish of Cranleigh.